



Collaborative Radically Integrated  
Performers Society in Edmonton

**Official Notice of  
Annual General Meeting (AGM) and Special Resolution  
the Collaborative Radically Integrated Performers Society in  
Edmonton  
& Season Launch Party!**

**6:00 pm, Wednesday March 15, 2017  
8749 84 avenue NW, Edmonton, AB T6C 1E1  
(accessible lift in the back, text 780-455-5224 for directions)**

**Important Information:**

- **Memberships:** All voters in the meeting will be required to be a current member. You can join or renew your free membership at the meeting.
- **Artists:** paid artists are strongly encouraged to come, and to bring non-artist supporters. Paid artists cannot be general voting members.
- **Board of Directors & Artist Associates:** If you, or someone you know, would like to have a leadership role with CRIPSiE on the board or as part of the Artistic Associates, please contact Lindsay at [info@cripsie.ca](mailto:info@cripsie.ca) to discuss opportunities and responsibilities before the meeting.
- **Can't make the meeting?** If you cannot make the meeting, you can still become a member, vote, and nominate yourself to become a director. Please email in your membership form, and email Lindsay before the meeting . If you want someone to vote for you (proxy) please send info@cripsie an email with your name and the name of the person that you want to vote for you.

Please Share this AGM announcement with anyone you know who may want to become a CRIPSiE member!



**Agenda for Annual General Meeting - May 17, 2016.  
8749 84 avenue NW, Edmonton, AB T6C 1E1**

**5:30 pm** – membership sign up/renewal begins. Food available.

**6:00 pm** – **Annual General Meeting Begins**

**1. Call meeting to Order**

Called by:

Members present:

Artists present:

**2. Motion to accept last year's AGM minutes (attached)**

First-      Second-      All in Favor?

**3. Chair's Report**

**4. Artistic Director's Report**

**5. Review and approve 2015 financial statements and notes**

- Motion to accept financial statements and notes

First      Second      All in favor?

- Motion to elect member auditors of financial statements

○ Auditors elected: 1) \_\_\_\_\_  
2) \_\_\_\_\_

Motion by:      Second by:      All In favour?

**6. Special Resolution**

- In article 6.5.1, we changed the Bylaws to include the word "officer."
- We are required to remove the Objectives in the Bylaws.
- Motion: We resolve that the Existing bylaws are repealed. They are replaced by the attached bylaws.

Motion by:      Second by:      All In favour?

**7. Voting in Board of Directors**

- The board of director is an arms-length group that oversees the running of the Society. They meet once every month or two.
- Continuing directors: Ainsley Hillyard, Krista Posyniak, Alexis Hillyard, Wendy Marusin, and Molly Staley.
- Motion to approve full slate of board of directors

First –      Second –      All in favor?

**8. Adjournment (End of Official Meeting)**

Stick around for the Season Release Party! Eat! Watch videos from last year! Learn about, and sign up for, the upcoming years' opportunities!

**For Artists Only - Voting in Artistic Associates**

- Artistic associates are CRIPSiE artists who help run the day-to-day operations, and the artistic productions of CRIPSiE.
- Continuing Associates: Lindsay Eales, Kelsie Acton, Danielle Peers, Kaylee Borgstrom, Alison Neuman, Kasia Rychlicki
- Motion to accept full slate of artistic associates.

First-        second -        All in favor?

**Collaborative Radically Integrated Performers Society in Edmonton**  
**Statement of Operations**  
**January - December 2016**

	Jan - Dec 2016	Jan - Dec 2015 (PY)
<b>Income</b>		
Contributions from Co-producers	10,000.00	0.00
Donations	0.00	0.00
Donations - Foundations	0.00	0.00
Donations Cash	60.00	972.00
Donations CRA (receipts issued)	0.00	20.00
Donations in Kind	0.00	10,350.00
Donations- CRA (Receipt by ATB Cares)	807.20	230.00
<b>Total Donations</b>	<b>\$ 867.20</b>	<b>\$ 11,572.00</b>
Education & Consultation Fees	0.00	1,000.00
Grants (4)	0.00	0.00
Grants - Fundraising	2,000.00	0.00
Grants - General	2,500.00	1,800.00
Grants - November Show	18,740.00	0.00
Grants - Sheppard Project	30,547.00	0.00
<b>Total Grants</b>	<b>\$ 53,787.00</b>	<b>\$ 1,800.00</b>
Performance Income	0.00	4,124.59
Performance Fees - Love in the Margins	3,172.95	0.00
Performance Income - November Show	200.00	0.00
Ticket Sales - November show	3,460.29	0.00
Video Income	0.00	54.14
<b>Total Performance Income</b>	<b>\$ 6,833.24</b>	<b>\$ 4,178.73</b>
Program Fees	0.00	100.00
Sale of Merchandise	0.00	35.00
Sales	20.00	0.00
Special Events / Fundraisers	1,762.24	2,413.09
<b>Total Income</b>	<b>\$ 73,269.68</b>	<b>\$ 21,098.82</b>
<b>Expenses</b>		
Administrative Costs	113.40	113.40
Advertising & Promotion	0.00	440.42
Advertising & Promotion - General	69.95	0.00
Promotion - November Show	317.91	0.00
<b>Total Advertising &amp; Promotion</b>	<b>\$ 387.86</b>	<b>\$ 440.42</b>
Artist fees paid	0.00	7,400.00
Artist Fees - Love in the Margins Project	10,076.04	0.00
Artist Fees - November Show	13,227.50	0.00
Artist Fees - Sheppard Project	26,369.75	0.00
<b>Total Artist fees paid</b>	<b>\$ 49,673.29</b>	<b>\$ 7,400.00</b>
Artistic Supplies	0.00	0.00
Art Supplies - Love in the Margins Project	806.99	918.19
Artistic supplies - Sheppard Project	349.12	0.00
Artistic supplies - Video	276.75	0.00
<b>Total Artistic Supplies</b>	<b>\$ 1,432.86</b>	<b>\$ 918.19</b>
Bank Charges	22.50	5.00
Contract Fees/Honoraria	0.00	1,150.00
Adaptation Specialist	5,000.00	0.00

Contractors - Love in the Margins Project	1,400.00	0.00
Contractors - November Show	5,411.75	0.00
Contracts - General	310.00	0.00
Sign Language Interpretation	0.00	0.00
ASL - Love in the Margins	650.00	0.00
ASL - November Show	750.00	0.00
ASL- Fundraiser	75.00	0.00
<b>Total Sign Language Interpretation</b>	<b>\$ 1,475.00</b>	<b>\$ 0.00</b>
<b>Total Contract Fees/Honoraria</b>	<b>\$ 13,596.75</b>	<b>\$ 1,150.00</b>
Depreciation Expense	0.00	69.18
Event Catering	0.00	452.61
Catering - Fundraiser	507.52	0.00
Catering - General	60.33	0.00
Catering - November Show	150.84	0.00
Catering - Sheppard Project	677.69	0.00
<b>Total Event Catering</b>	<b>\$ 1,396.38</b>	<b>\$ 452.61</b>
Facility Rental & Expenses	0.00	3,168.00
In Kind Facility Rental & Expenses	0.00	10,350.00
Rental - Fundraiser	699.60	0.00
Rental - November Show	1,959.25	0.00
Rental - Sheppard	572.50	0.00
<b>Total Facility Rental &amp; Expenses</b>	<b>\$ 3,231.35</b>	<b>\$ 13,518.00</b>
Fundraiser Base Costs	112.03	804.85
Insurance	0.00	424.00
Insurance - Fundraiser	156.00	0.00
Insurance - Love in the Margins project	240.00	0.00
Insurance - November show	234.00	0.00
<b>Total Insurance</b>	<b>\$ 630.00</b>	<b>\$ 424.00</b>
Office Supplies	46.00	0.00
Postage & Shipping	0.00	40.43
Staff Development	1,000.00	0.00
Travel - Transport	0.00	1,285.83
Parking - Sheppard Project	118.00	0.00
<b>Total Travel - Transport</b>	<b>\$ 118.00</b>	<b>\$ 1,285.83</b>
<b>Total Expenses</b>	<b>\$ 71,760.42</b>	<b>\$ 26,621.91</b>
<b>Net Surplus (Deficit)</b>	<b>\$ 1,509.26</b>	<b>\$ (5,523.09)</b>

**Collaborative Radically Integrated Performers Society in Edmonton**  
**Balance Sheet Comparison**  
As of December 31, 2016

	As of Dec 31, 2016	As of Dec 31, 2015 (PY)
<b>ASSETS</b>		
<b>Current Assets</b>		
<b>Bank Accounts</b>		
Chequing account - Operating	15,633.44	6,832.43
Petty Cash	100.00	115.00
<b>Total Bank Accounts</b>	<b>\$ 15,733.44</b>	<b>\$ 6,947.43</b>
<b>Accounts Receivable</b>		
Accounts Receivable (A/R)	0.00	0.00
<b>Total Accounts Receivable</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
<b>Total Current Assets</b>	<b>\$ 15,733.44</b>	<b>\$ 6,947.43</b>
<b>Fixed Assets</b>		
Accum Deprec - Furn,Fix,Equip	0.00	-155.66
Furniture, Fixtures, & Equip	0.00	432.41
<b>Total Fixed Assets</b>	<b>\$ 0.00</b>	<b>\$ 276.75</b>
<b>Other Assets</b>		
Reserve Fund (2)	3,000.00	0.00
<b>Total Other Assets</b>	<b>\$ 3,000.00</b>	<b>\$ 0.00</b>
<b>TOTAL ASSETS</b>	<b>\$ 18,733.44</b>	<b>\$ 7,224.18</b>
<b>LIABILITIES AND EQUITY</b>		
<b>Liabilities</b>		
<b>Current Liabilities</b>		
<b>Accounts Payable</b>		
Artist Fees Payable (A/P)	0.00	0.00
<b>Total Accounts Payable</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
<b>Other Current Liabilities</b>		
Deferred Contributions (3)	10,000.00	0.00
<b>Total Other Current Liabilities</b>	<b>\$ 10,000.00</b>	<b>\$ 0.00</b>
<b>Total Current Liabilities</b>	<b>\$ 10,000.00</b>	<b>\$ 0.00</b>
<b>Total Liabilities</b>	<b>\$ 10,000.00</b>	<b>\$ 0.00</b>
<b>Equity</b>		
Opening Balance Surplus	0.00	50.00
Retained Surplus (Deficit)	7,224.18	12,697.27
Net Income	1,509.26	-5,523.09
<b>Total Equity</b>	<b>\$ 8,733.44</b>	<b>\$ 7,224.18</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$ 18,733.44</b>	<b>\$ 7,224.18</b>



**Notes to the 2016 Financial Statements**

**1) Purpose of the Society**

The Collaborative Radically Integrated Performers’ Society in Edmonton (CRIPSiE) is an arts-focused Non-Profit Society and a Registered Charity incorporated in 2013, operating out of Edmonton, Alberta. CRIPSiE creates high quality, creative, anti-oppressive and inclusive art practices and performances. We are committed to developing the artistic and leadership capacities of individuals or groups of artists who experience disability as well as other forms of oppression or marginalization. CRIPSiE also works to advance the public’s appreciation of integrated and disability arts, and to provide educational opportunities for Albertans to learn how to create high quality integrated performance and video art.

**2) Restricted Funds**

- a. CRIPSiE’s board opened an Operating Reserves Fund and associated policy on March 13, 2016. The purpose of the Operating Reserves is to ensure the stability of the programs and ongoing operations of the organization. The Operating Reserve is intended to provide an internal source of funds for situations such as a sudden increase in expenses, one-time unbudgeted expenses, unanticipated loss in funding, or uninsured losses. The funds are kept in a separate bank account and may only be accessed upon a vote of the board of directors.

**3) Deferred Income**

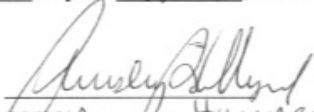
- a. On September 25, 2016, the Board moved to defer a \$10,000 donation from the Muriel Hole Foundation into next fiscal year’s income, to be used as general operating funds. This deferral will be reviewed and motioned for approval at the Annual General Meeting on the \_\_\_\_ day of February, 2017.

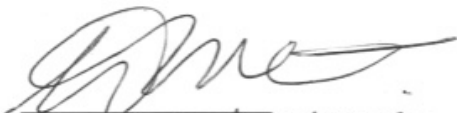
**4) Grants**

a. Municipal	Edmonton Arts Council Operating	\$ 2,500
b. Provincial	Alberta Foundation for the Arts	\$18,740
c. Federal	n/a	
d. Foundations	Edmonton Community Foundation	\$30,547
e. Other	Alberta Public Interest Research Group	\$ 2,000
<b>f. Totals</b>		<b>\$53,787</b>

- 5) In 2016, the Society’s Board re-categorized the Financial Statements in order to provide more detail. Thus, comparative statements show major balances calculated in the same manner each year, but sub-categories may differ significantly.

This is to certify that all 4 pages of the attached 2016 Financial Statements and associated notes have been reviewed by the Board of Directors and signed in triplicate by two members of the Board of Directors (not including the Treasurer) on this 4 day of FEBRUARY, 2017. Further, we certify that the attached financial statements and notes shall be presented to the Society's members, and submitted for their approval at the Annual General Meeting on the 15 day of MARCH, 2017.

  
name: Audrey Hilliard  
position: PRESIDENT

  
name: Wendy Marusin  
position: Board Member at Large

This is to certify that all 4 pages of the attached 2016 Financial Statements and associated notes have been reviewed and audited by two CRIPSiE members who are not members of the Board of Directors. They have been signed in triplicate this \_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
name:

\_\_\_\_\_  
name:





**Membership Form**  
Membership is  
Free!

Name:

Email:

Phone Number:

Address, City and Postal Code:

Email Preferences (Circle one):

- **Yes**, I agree to have CRIPSiE email me up to six times a year with news of upcoming CRIPSiE events. (Please circle).
- **No**, please email me only about General and Special Meetings of the Society.

Would you like to be on our volunteer contact list?

- **Yes**
- **No**

**Annual General Meeting Board Meeting Minutes**  
**May 16, 2015**  
#908 9909 104 St, Edmonton

**8:00 pm – Board Meeting Begins**

9. **Call meeting to Order** Called by: Ainsley Hillyard
  - Members present: Krista Posyniak, Alexis Hillyard, Ainsley Hillyard, Wendy Marusin, Jake Hastey, Dales Lange, Kate Stashko, Kassia Celeste
  - Artists present: Danielle Peers, Kelsie Acton, Lindsay Eales, Brooke Leifso, Robert Jeffrey, Alex Sutherland
  - Regrets:
  
10. **Motion to accept last board meeting minutes**
  - First – Krista Posyniak      Second – Dales Lang All in favor? Yes
  
11. **Chair’s Report:** Delivered by Ainsley Hillyard
  
12. **Artistic Report:** Delivered by Kelsie Acton and Lindsay Eales
  
13. **Financial Report:** Delivered by Danielle Peers  
**Motion to accept the financial report**
  - First – Alexis Hillyard Second – Wendy Marusin All in favor? Yes
  
14. **Board of Directors:** We nominate a slate of: Alexis Hillyard; Ainsley Hillyard (Chair); Wendy Marusin; Krista Posyniak (Treasurer), who are all continuing and Molly Staley who is new to the board
  - First – Jake Hastey      Second – Dales Lang All in favor? Yes
  
15. **Voting in Artistic Associates:** We nominate a slate of: Lindsay Eales, Kelsie Acton, Kaylee Borgstrom, Ian Gordon, Katarzyna Rychlicki, Sara Campos-Silvius, Alison Neuman and Danielle Peers
  - First – Alex Sutherland      Second – Robert Jeffrey All in favor? Yes
  
16. **Vote on revised bylaws:**
  - First – Jake Hastey      Second – Kate Stashko All in favor? Yes
  
17. **Adjournment (End of Official Meeting)**
  - Adjourned by Ainsley Hillyard at 7:52pm