



**Official Notice of Annual General Meeting (AGM)  
Collaborative Radically Integrated Performers Society in  
Edmonton  
and Season Launch Party!**

**6:00 pm, Monday, March 26<sup>th</sup>, 2018  
8749 84 Avenue NW, Edmonton, AB T6C 1E1  
(accessible lift in the back, text 780-455-5224 for directions)**

**Important Information:**

- **Memberships:** All voters in the meeting will be required to be a current member. You can join or renew your free membership at the meeting.
- **Artists:** paid artists are strongly encouraged to come, and to bring non-artist supporters. Paid artists cannot be general voting members.
- **Board of Directors & Artist Associates:** If you, or someone you know, would like to have a leadership role with CRIPSiE on the board or as part of the Artistic Associates, please contact Lindsay at [info@cripsie.ca](mailto:info@cripsie.ca) to discuss opportunities and responsibilities before the meeting.
- **Can't make the meeting?** If you cannot make the meeting, you can still become a member, vote, and nominate yourself to become a director. Please email in your membership form, and email Lindsay before the meeting. If you want someone to vote for you (proxy) please send [info@cripsie.ca](mailto:info@cripsie.ca) an email with your name and the name of the person that you want to vote for you.

Please Share this AGM announcement with anyone you know who may want to become a CRIPSiE member!



**Agenda for Annual General Meeting – Monday, March 26<sup>th</sup>, 2018.  
8749 84 Avenue NW, Edmonton, AB T6C 1E1**

**5:30 pm** – membership sign up/renewal begins. Food available.

**6:00 pm – Annual General Meeting Begins**

- **Call meeting to Order**

Called by:

Members present:

Artists present:

- **Motion to accept last year's AGM minutes (attached)**

First- Second- All in Favor?

- **Chair's Report**

- Found in the annual report

- **Artistic Director's Report**

- Found in the annual report

- **Review and approve 2017 financial statements and notes**

See attached

- Motion to accept financial statements and notes

First- Second- All in favor?

- Motion to elect member auditors of financial statements

- Auditors elected: 1)

2)

Motion by: Second by: All In favour?

- **Voting in Board of Directors**

- The board of director is an arms-length group that oversees the running of the Society. They meet once every month or two.

- Continuing directors: Ainsley Hillyard, Alexis Hillyard, Krista Posyniak, Wendy Marusin, and Molly Staley.

- Motion to approve full slate of board of directors

First – Second – All in favor?

- **Adjournment (End of Official Meeting)**

- AGM adjourned at:

Stick around for the Season Release Party! Eat! Watch videos from last



Collaborative Radically Integrated  
Performers Society in Edmonton

year! Learn about, and sign up for, the upcoming years' opportunities!

### **For Artists Only - Voting in Artistic Associates**

- Artistic associates are CRIPSiE artists who help run the day-to-day operations, and the artistic productions of CRIPSiE.
- For example Kaylee takes pictures and interviews artists to create artist bios for promotion.
- Kasia is a kijiji wizard and helps to find costumes and props. She also catalogues and inventories costumes.
- Alison does a lot of fundraising organization and support.
- Continuing Associates: Kelsie Acton, Lindsay Eales, Kaylee Borgstrom, Alison Neuman, Kasia Niewinska, Danielle Peers
- Motion to accept full slate of artistic associates.  
First – second - All in favor?

**Collaborative Radically Integrated Performers Society in Edmonton**  
**Profit and Loss Comparison**  
 January - December 2017

	Total	
	Jan - Dec 2017	Jan - Dec 2016 (PY)
<b>Income</b>		
Contributions from Co-producers	0.00	10,000.00
Donations	0.00	0.00
Donations Cash	0.00	60.00
Donations- CRA (Receipt through ATB Cares)	115.00	807.20
<b>Total Donations</b>	<b>\$ 115.00</b>	<b>\$ 867.20</b>
Education & Consultation Fees	630.00	0.00
Grants	0.00	0.00
Grants - Fundraising	0.00	2,000.00
Grants - General	3,500.00	2,500.00
Grants - Improv Project	18,995.00	0.00
Grants - November Show	0.00	18,740.00
Grants - Org. Development	1,829.00	0.00
Grants - Sheppard Project	0.00	30,547.00
<b>Total Grants</b>	<b>\$ 24,324.00</b>	<b>\$ 53,787.00</b>
Investment Income	11.21	0.00
Performance Income	1,700.00	0.00
Performance Income - Improv	1,450.00	0.00
Performance Income - Love in the Margins Project	0.00	3,172.95
Performance Income - November Show	0.00	200.00
Ticket Sales - November show	0.00	3,460.29
<b>Total Performance Income</b>	<b>\$ 3,150.00</b>	<b>\$ 6,833.24</b>
Sales	0.00	20.00
Special Events / Fundraisers	210.00	1,762.24
Workshop Fees	1,850.00	0.00
<b>Total Income</b>	<b>\$ 30,290.21</b>	<b>\$ 73,269.68</b>
<b>Gross Profit</b>	<b>\$ 30,290.21</b>	<b>\$ 73,269.68</b>
<b>Expenses</b>		
Administrative Costs	0.00	113.40
Bank Charges	105.60	22.50
Office Supplies	183.97	46.00
Postage & Shipping	103.00	0.00
<b>Total Administrative Costs</b>	<b>\$ 392.57</b>	<b>\$ 181.90</b>
Advertising & Promotion	0.00	0.00
Advertising & Promotion - General	16.70	69.95
Promotion - November Show	0.00	317.91
Website & Online	69.95	0.00
<b>Total Advertising &amp; Promotion</b>	<b>\$ 86.65</b>	<b>\$ 387.86</b>
Artist fees paid	3,744.00	0.00
Artist fees - AFA Improv	17,365.00	0.00
Artist Fees - Love in the Margins Project	0.00	10,076.04
Artist Fees - November Show	0.00	13,227.50
Artist Fees - Sheppard Project	0.00	26,369.75
<b>Total Artist fees paid</b>	<b>\$ 21,109.00</b>	<b>\$ 49,673.29</b>

Artistic Supplies	220.66	0.00
Art Supplies - Love in the Margins Project	0.00	806.99
Artistic Supplies - AFA improv	300.72	0.00
Artistic supplies - Sheppard Project	0.00	349.12
Artistic supplies - Video	0.00	276.75
<b>Total Artistic Supplies</b>	<b>\$ 521.38</b>	<b>\$ 1,432.86</b>
Contract Fees/Honoraria	0.00	0.00
Accessibility Contract Labour	0.00	0.00
Adaptation Specialist	800.00	5,000.00
ASL - Love in the Margins	0.00	650.00
ASL - November Show	0.00	750.00
ASL - Org. Devel	871.50	0.00
ASL- Fundraiser	0.00	75.00
Contractors Mile Zero (Captioning)	724.50	0.00
<b>Total Accessibility Contract Labour</b>	<b>\$ 2,396.00</b>	<b>\$ 6,475.00</b>
Contract Fees/Honoraria - Org Development	854.00	0.00
Contractors - Love in the Margins Project	0.00	1,400.00
Contractors - November Show	0.00	5,411.75
Contracts - General	0.00	310.00
<b>Total Contract Fees/Honoraria</b>	<b>\$ 3,250.00</b>	<b>\$ 13,596.75</b>
Event Catering	0.00	0.00
Catering - Fundraiser	0.00	507.52
Catering - General	84.51	60.33
Catering - November Show	0.00	150.84
Catering - Sheppard Project	0.00	677.69
<b>Total Event Catering</b>	<b>\$ 84.51</b>	<b>\$ 1,396.38</b>
Facility Rental & Expenses	838.75	0.00
Rental - Fundraiser	100.00	699.60
Rental - November Show	0.00	1,959.25
Rental - Sheppard	0.00	572.50
Rental MZD	420.00	0.00
<b>Total Facility Rental &amp; Expenses</b>	<b>\$ 1,358.75</b>	<b>\$ 3,231.35</b>
Fundraiser Base Costs	0.00	112.03
Insurance	0.00	0.00
Insurance - Fundraiser	0.00	156.00
Insurance - Love in the Margins project	0.00	240.00
Insurance - November show	0.00	234.00
<b>Total Insurance</b>	<b>\$ 0.00</b>	<b>\$ 630.00</b>
Membership Dues - Organization	180.00	0.00
Staff Development	0.00	1,000.00
Travel - Transport	0.00	0.00
Parking - Sheppard Project	0.00	118.00
<b>Total Travel - Transport</b>	<b>\$ 0.00</b>	<b>\$ 118.00</b>
Volunteer Appreciation	115.00	0.00
<b>Total Expenses</b>	<b>\$ 27,097.86</b>	<b>\$ 71,760.42</b>
<b>Net Surplus (Deficit)</b>	<b>\$ 3,192.35</b>	<b>\$ 1,509.26</b>

**Collaborative Radically Integrated Performers Society in Edmonton**  
**Balance Sheet Comparison**  
As of December 31, 2017

	Total	
	As of Dec 31, 2017	As of Dec 31, 2016 (PY)
<b>Assets</b>		
<b>Current Assets</b>		
<b>Cash and cash equivalents</b>		
ATB Chequing	30,761.27	0.00
ATB Reserve	3,002.52	0.00
Chequing account - Operating	0.00	15,633.44
Petty Cash	100.00	100.00
<b>Total Cash and cash equivalents</b>	<b>\$ 33,863.79</b>	<b>\$ 15,733.44</b>
<b>Accounts receivable (A/R)</b>		
Accounts Receivable (A/R)	0.00	0.00
<b>Total Accounts receivable (A/R)</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
<b>Total Current Assets</b>	<b>\$ 33,863.79</b>	<b>\$ 15,733.44</b>
<b>Non-current Assets</b>		
Reserve Fund	0.00	3,000.00
Property, plant and equipment:	0.00	0.00
<b>Total Non-current Assets</b>	<b>\$ 0.00</b>	<b>\$ 3,000.00</b>
<b>Total Assets</b>	<b>\$ 33,863.79</b>	<b>\$ 18,733.44</b>
<b>Liabilities and Equity</b>		
<b>Current Liabilities</b>		
Deferred Contributions	21,938.00	10,000.00
Accounts Payable	0.00	0.00
<b>Total Current Liabilities</b>	<b>\$ 21,938.00</b>	<b>\$ 10,000.00</b>
<b>Equity</b>		
Retained Surplus (Deficit)	8,733.44	7,224.18
Net Surplus (Deficit) for the year	3,192.35	1,509.26
<b>Total Equity</b>	<b>\$ 11,925.79</b>	<b>\$ 8,733.44</b>
<b>Total Liabilities and Equity</b>	<b>\$ 33,863.79</b>	<b>\$ 18,733.44</b>

Friday, Jan 26, 2018 09:00:25 AM GMT-8 - Cash Basis

## Notes to the 2017 Financial Statements

### 1) Purpose of the Society

The Collaborative Radically Integrated Performers' Society in Edmonton (CRIPSiE) is an arts-focused Non-Profit Society and a Registered Charity incorporated in 2013, operating out of Edmonton, Alberta. CRIPSiE creates high quality, creative, anti-oppressive and inclusive art practices and performances. We are committed to developing the artistic and leadership capacities of individuals or groups of artists who experience disability as well as other forms of oppression or marginalization. CRIPSiE also works to advance the public's appreciation of integrated and disability arts, and to provide educational opportunities for Albertans to learn how to create high quality integrated performance and video art.

### 2) Restricted Funds

- a. CRIPSiE's board opened an Operating Reserves Fund and associated policy on March 13, 2016. The purpose of the Operating Reserves is to ensure the stability of the programs and ongoing operations of the organization. The Operating Reserve is intended to provide an internal source of funds for situations such as a sudden increase in expenses, one-time unbudgeted expenses, unanticipated loss in funding, or uninsured losses. The funds are kept in a separate bank account and may only be accessed upon a vote of the board of directors. The fund is now on the books as a separate bank account.

### 3) Deferred Income

- a. The Board moved to defer a \$10,000 donation from the Muriel Hole Foundation from 2016 into the 2018 fiscal year's income, to be used to support our bi-annual full-length show. This deferral will be reviewed and motioned for approval at the Annual General Meeting.
- b. The Board moved to defer \$11,938 from the \$13,767 Canada Council Organizational Grant to be brought in as income in 2018, and dedicated to grant specific expenses. This deferral will be reviewed and motioned for approval at the Annual General Meeting.

### 4) Grants

a. Municipal	Edmonton Arts Council Operating	\$ 3,500
b. Provincial	Alberta Foundation for the Arts	\$18,995
c. Federal	Canada Council for the Arts, Organizational	\$ 1,829*
<b>Totals</b>		<b>\$24,324</b>

This is to certify that all 4 pages of the attached 2017 Financial Statements and notes have been reviewed and signed, in triplicate, by the Board of Directors on \_\_\_\_\_ of \_\_\_\_\_, 2018. We certify that these shall be presented, and submitted for membership approval at the Annual General Meeting.

\_\_\_\_\_  
name:  
position:

\_\_\_\_\_  
name:  
position:

This is to certify that all 4 pages of the attached 2017 Financial Statements and associated notes have been reviewed and audited by two CRIPSiE members who are not members of the Board of Directors. They have been signed in triplicate this \_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
name:

\_\_\_\_\_  
name:

\*This was a \$13,767 grant of which \$11,938 was deferred to 2018



## Membership Form

Membership is  
Free!

Name:

Email:

Phone Number:

Address, City and Postal Code:

Email Preferences (Circle one):

- **Yes**, I agree to have CRIPSiE email me up to six times a year with news of upcoming CRIPSiE events. (Please circle).
- **No**, please email me only about General and Special Meetings of the Society.

Would you like to be on our volunteer contact list?

- **Yes**
- **No**





**Minutes for Annual General Meeting – March 15<sup>th</sup>, 2017.  
8749 84 avenue NW, Edmonton, AB T6C 1E1**

**5:30 pm** – membership sign up/renewal begins. Food available.

**6:00 pm** – **Annual General Meeting Begins**

- **Call meeting to Order**

Called by: Ainsley Hillyard 6:05pm

Members present: (Adrienne Acton proxy given to Ainsley Hillyard;  
Molly Staley proxy given to Alexis Hillyard)

Artists present: Nicole Pilon, Robert Jeffrey, Brooke Leifso, Danielle Peers, Kelsie Acton, Lindsay Eales

- **Motion to accept last year's AGM minutes (attached)**

First-Wendy      Second-Alexis      All in Favor? YES

- **Chair's Report**

- Found in the annual report

- **Artistic Director's Report**

- Found in the annual report
- Also, the online archive of Cripsie's work will be ready shortly. This will be available for 300 years.

- **Review and approve 2016 financial statements and notes**

- Found in the annual report
- Motion to accept financial statements and notes  
First-Wendy      Second-Christopher      All in favor? YES
- Motion to elect member auditors of financial statements
- Auditors elected: 1) Christopher Tuplin  
2) Chris Dodd  
Motion by: Alexis      Second by: Wendy      All In favour? YES

- **Special Resolution**

- In article 6.5.1, we changed the Bylaws to include the word "officer."
- We are required to remove the Objectives in the Bylaws.
- Motion: We resolve that the Existing bylaws are repealed. They are replaced by the attached bylaws.



Motion by: Christopher      Second by: Wendy      All In favour? YES

- **Voting in Board of Directors**

- The board of director is an arms-length group that oversees the running of the Society. They meet once every month or two.
- Continuing directors: Ainsley Hillyard, Krista Posyniak, Alexis Hillyard, Wendy Marusin, and Molly Staley.
- Motion to approve full slate of board of directors  
First – Christopher T Second – Chris D All in favor? YES

- **Adjournment (End of Official Meeting)**

- AGM adjourned at 6:33pm  
Stick around for the Season Release Party! Eat! Watch videos from last year! Learn about, and sign up for, the upcoming years' opportunities!

**For Artists Only - Voting in Artistic Associates**

- Artistic associates are CRIPSiE artists who help run the day-to-day operations, and the artistic productions of CRIPSiE.
- For example Kaylee takes pictures and interviews artists to create artist bios for promotion.
- Kasia is a kijiji wizard and helps to find costumes and props. She also catalogues and inventories costumes.
- Alison does a lot of fundraising help.
- Continuing Associates: Lindsay Eales, Kelsie Acton, Danielle Peers, Kaylee Borgstrom, Alison Neuman, Kasia Rychlicki
- Motion to accept full slate of artistic associates.  
First – Brooke      second - Nicole      All in favor? YES